

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
BEAR VALLEY WATER DISTRICT
Monday, June 15, 2009

Time: 1:00p.m.

The regular meeting of the Board of Directors of the Bear Valley Water District was called to order by President Ritchie at 1:00p.m. at the District Office at 441 Creekside Drive in Bear Valley, CA 95223.

ROLL CALL: President Ritchie, Directors Bissell, Davis, Orvis, Director Neth absent with notice. Employees present, Teresa Tanaka, Deputy Utilities Director of CCWD, Tia White, Office Manager.

APPROVAL OF MINUTES:

Correction was made to page 1 last paragraph; the flows during March were 188,000 gallons a day.

GUESTS INCLUDED: Eric Jung, Cub Reporter. Barbara Goodrich, Dale Hemstead, Terry Woodrow, County Supervisor. Jay Adrian, Joel Barnett from Bear Valley Real Estate.

PUBLIC COMMENT: Joel Barnett; from Bear Valley Real Estate Commented to the Board that he was in support of John Mallard's Clean Filtration Technologies Proposal for the Tertiary Treatment Facility for the Bear Valley Water District.

CORRESPONDENCE: All correspondence covered under specific titles.

OFFICE MANAGER'S REPORT:

Review of Financial Activity Reports for the month of May and June 2009-

No comments on Balance sheet.

Request to pay accounts payable as presented for the months of May and June of 2009-

President Ritchie asked why there were two bills to Humana Dental. Mrs. White stated that the dental bill is due on the first and that she pre-pays one month.

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Also the directors inquired to Eco-logics bill in May of 2009 in the amount of \$781.00. This bill was from the period of 12/01/2008 to 04/30/2009. Balance on Agreement.

OFFICE MANAGER'S REPORT:

Request to pay accounts payable as presented for the months of May and June of 2009- Continued-

On motion by Director Bissell and seconded by Director Orvis the accounts payable for May in the amount of \$36,594.09 and for June in the amount of \$17,435.67 was approved. All in Favor.

Discussion and Possible Board Action, On Employers Workman's Comp –

Mrs. White had informed the Board that Employers Insurance Group had notified the District that it would not be renewing our insurance policy for workman's comp. The District has been with Employers for many years. They stated that since our operators operate a snow mobile and since the District uses chlorine gas in disinfection that they will not renew our policy. The Board gave permission to Mrs. White to investigate other Workman's Comp carriers. Mrs. White was informed by Teresa Tanaka that SDRMA was who CCWD used and to give them a call. This item will be carried over.

GENERAL MANAGER'S REPORT:

Bill Perley was unavailable for June 15th, 2009 board meeting. Deputy Director of Utilities, Teresa Tanaka was here in Bill's Place.

Teresa Tanaka gave the Board an update on the pre-application USDA loan submittal. Teresa stated that Frank Risso needed clarification on some maps and other items already turned in on the Districts behalf.

Board members had asked if Steve Mikesell was attending the meeting. Mrs. White informed the Board that Monday and Tuesday's are Steve's days off. And Steve was not directed to attend.

Director Orvis asked if we had a problem with moss and asked if we could check with staff.

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UNFINISHED BUSINESS:

Update on Clean Filtration Tech. Pilot Program /Closing of program-

The Pilot Program has been declared surplus and notices were published in the Calaveras Enterprise and various other papers and avenues. The Board set the minimum bid at \$50,000 dollars, but will consider all bids.

Update on Forest Service Agreement-

This item will be on hold until the Board is a little closer to knowing the exact direction they will be going with the Tertiary Treatment facility.

Update on Rossi Sewer Agreement on table until snow melts-

Board asked staff to make an appointment for CCWD to come up and re-camera the lines on this project.

Update on USDA pre-application-

See General Manager's Report, on page one.

Letter from Barbara Goodrich-On table until discussion with engineer-

Update on proposal from F&M Bank-

Board members discussed with Barbara Goodrich that a new proposal would have to be presented to F&M Bank as soon as the District finishes the budget for the 2009-2010 fiscal year.

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NEW BUSINESS:

Correspondence from Neumiller & Beardslee, letter dated May 01, 09- Wastewater Treatment Plant Upgrade by Design Build- The question presented to legal counsel by the District was if Bear Valley Water can use a design build approach to upgrade the wastewater treatment plant. Under the current law, it may enter into a design build contract provided that there is not some limitation imposed by the funding source. If Senate Bill No. 694, pending before the California Legislature passes, the District will be required to bid the project if the wastewater treatment plant upgrade is financed by money derived from taxes or assessments or bonds sold by the District by January 01, 2010. This item will stay on the Agenda.

Visit from Matt Boring, Engineer, June 3rd, 2009 Outfall Project-

Director Davis along with District Staff met with Matt Boring to go over operations of the Outfall project. Director Davis and staff had some issues with the transducers and the sensitivity of the equipment. President Ritchie and Director Davis discussed where the water levels should be measured and pump flows should be regulated. Also sampling of the water has not been addressed. Director Davis also had concerns that the valve used in the project was a butterfly valve and that a gate valve would work better. Matt Boring will be submitting a report on his findings of the inspection. Also a notice of no intent to discharge this year will be submitted to Regional Water Quality Control Board.

Update on Ford Construction Retention Payment, items to close out Outfall project- The Board has decided to hold on to the retention payment to Ford Construction until the outfall project passes inspection.

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NEW BUSINESS: Continued-

Discussion and Possible Board Action of District Staff Positions and Duties, Discussion on Grade 2 or Grade 3, Job inquiry AD-

Board members and staff discussed the Job inquiry Ad placed by the District. The District put out an ad stating it was preparing an eligibility list for the position of a Grade 2 operator with sufficient hours to advance to a Grade 3 operator more preferable a Grade 3 or higher, requires knowledge of applicable laws, codes and regulations and maintaining effective working relationships with those contacted in the course of work and jointly working with District Staff and the Board of Directors. Staff and the Board discussed the need for a Grade 3 Operator before we become a tertiary treatment facility.

Discussion and Possible Board Action on Surplus Property, Future Surplus Property & Ad on Current Surplus Property, Also proposal from John Mallard on Surplus Pilot Program-

As mentioned under update on Clean Filtration Tech. Pilot Program the Pilot program is now ended and has been declared surplus.

John Mallard has also submitted a proposal to the Board for consideration on a buy back of the pilot program. The Board has made no decision on this proposal. This item will be brought back to the Board.

Staff and Board members had discussed declaring the two oldest trucks used at the District as surplus property and the Board agreed. Mrs. White will prepare the documents declaring them Surplus property for the next Board Meeting.

Discussion and Possible Board Action on Budget 2009-2010-

Since the Budget is not completed Director Davis motioned and Director Bissell seconded that we would conduct business under the 2008-2009 budget until the next Board meeting. All in Favor.

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NEW BUSINESS: Continued-

Discussion and Possible Board Action on Delinquent Accounts being prepared for Collection & Tax Roll-

Board members and office staff discussed the accounts being considered for county collection, tax roll. Board members directed Mrs. White to send out certified letters to rate payers in danger of being added to the tax roll.

Discussion and Possible Board Action on the Board appointed position of the anticipated vacant seat on the Board of Directors- The Board has officially accepted the resignation of Director Neth with regret, and wanted to express their gratitude to Brian for his years of service on the Board of Directors and wish him well in his new endeavors. On motion by Director Bissell and seconded by Director Orvis, Brian Neth's resignation was accepted. All in Favor.

Discussion and Possible Board Action on recent Engineering proposals-

President Ritchie allotted that each board member take the information from one of the engineering firms that submitted resumes in interest of becoming the district's next engineering firm. This item will be carried over to the next board meeting.

BOARD MEMBERS REPORTS AND COMMENTS:

President Ritchie mentioned that he would like to look into cross training of employees between the Lake Alpine Water Company and Bear Valley Water District.

ADJOURNMENT:

On motion by Director Orvis and seconded by Director Davis the Regular meeting of the Board of Directors was adjourned. All in Favor.

Next Board Meeting, July 20th, 2009

Next Resolution No. 469 on hold

Next Ordinance No. 70

APPROVED BY; _____

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BOARD SECRETARY