

MINUTES
REGULAR BOARD MEETING
Bear Valley Water District
Monday, October 20, 2008

Time: 1:00p.m.

The Regular Meeting of the Board of Directors of the Bear Valley Water District was called to order by Board President, Dave Ritchie at 1:00p.m.

ROLL CALL: Board President Ritchie, Directors; Bissell, Davis, Orvis, Neth. Employees present; Bill Perley, General Manager. Field Manager, Steve Mikesell. Office Manager, Tia White. District Counsel, Mike McGrew from Neumiller & Beardslee.

APPROVAL OF MINUTES:

President Ritchie asked for clarification on one statement made by Mr. Bill Perley. No corrections to the minutes of September 15, 2008. On motion by Director Davis and seconded by Director Neth the minutes for September 15th were approved. All in Favor.

GUESTS: Ms. Terry Woodrow, County Supervisor. Eric Jung, Cub Reporter. Clean Filtration Tech. John Mallard & Linda DePetris, Director Business Development CFT.

PUBLIC COMMENT: None

OFFICE MANAGER'S REPORT:

Review of Financial Activities-Balance Sheet-

No Comments

Request to pay the accounts payable as presented-

Mrs. White presented the Accounts Payable including prepaid items authorized by the Board and General Manager and including Monday morning additions in the amount of \$80,007.91. On motion by Director Bissell and seconded by Director Orvis the accounts payable for October was approved. All in Favor.

Credit Line Activity- None

FIELD MANAGER'S REPORT:

Review of Plant Operations-

Steve Mikesell informed the Board that the Reservoir is empty, rental pipes are gone. Roto Rooter has been here for the seasonal collection system cleaning. The designated long lines have been gone through by them and the designated smaller lines have been worked on by District Staff and are now ready for winter. Steve talked about potential trouble areas where the lines are flat and areas where grease in lines were worked on that tend to be a problem. A report from Roto Rooter is available in the District Office. Manholes are being sealed to help eliminate Inflow and Infiltration in the collection system. Flows are down. Steve also stated that he will be sending out all the meters that need to be calibrated this fall. Chickaree is closed for the season.

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GENERAL MANAGER'S REPORT:

Bill Perley stated that Steve has been doing a great job and that different members of the CCWD team have come up to help in areas needed here at the Bear Valley Water District. Bill also restated that the Tertiary Treatment plant needs to be sized for the average dry weather flows and that the plant was oversized in the preliminary design. The filters sized in the preliminary design were based on .5 mgd plant. If you do not have that coming through the system it is just as damaging. Bill also stated that the District needs to concentrate its efforts and be aggressive on Inflow & Infiltration as well, which we are now doing by sealing manholes to prevent extra water flowing into the system.

Bill also stated that in order to recruit qualified help the District needs to consider the industries standard wages.

Steve & Robin have been shown how to use the new lab equipment.

Board & Staff discussed turbidity & algae levels; Bill stated we do not have a problem with either one. That staff will be submitting data to Jim Marshall of RWQCB on our findings.

ENGINEERS REPORTS & COMMENTS:

Review of Regulator Tasks-

The District Engineer was not present at October's Board meeting, Bill stated he is working on the Tri Annual report at this time.

UNFINISHED BUSINESS:

Update on Clean Filtration Tech-

John Mallard of Clean Filtration Technology stated that the pilot program is running perfectly. They are simulating high algae and very dirty water to check on the results after filtration since our readings on turbidity & algae are low. Bill stated that he did not think that the district needed hollow fiber filters that other filters could handle up to 30 NTU'S in the algae readings.

Rossi Sewer Project-

Mrs. White informed the Board that Mr. Rossi is going to provide the district with tapes of the lines that were constructed for his project. Mr. Rossi is going to have Roto Rooter do the taping.

Update on USFS Vault Toilets-

This item will be carried over to the next Board Meeting.

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UNFINISHED BUSINESS: Continued-

Board direction on Response to PMC Proposal for Assessment Engineering

Services- The Board of Directors gave Bear Valley Water District's Board President permission on behalf of the District to discuss with Mr. Jerome Fournier the Public Finance Coordinator for PMC the outcome of today's Board Meeting and if the services for an Assessment Engineer will be needed in the future. This item will be carried over.

NEW BUSINESS:

Discussion and Possible Board Action on Review of Request for Proposals-

Bill provided the Board with a draft of guide lines for requests for proposals. This item is postponed for now.

Request for Proposal, on Plant Filtration Tertiary Facilities, was suspended.

Discussion and Possible Board Action on Tertiary Facilities Lease – Purchase-

Board President Ritchie and Mr. John Mallard discussed with Mr. Chuck Toeniskoetter the possibility of a Tertiary Facility Lease Purchase option. Points in the discussion were the possibility of a Tertiary Treatment Plant being built by an LLC that would be formed for the purpose of Building a Tertiary Treatment Plant. This could be leased to Bear Valley Water District and then purchased at a later date. The design would be based on The Clean Filtration Tech. Pilot Program. Installed and on line by November of 2009. The description given for the plant would be a custom built modular building. Built large enough to handle a .3 mgd plant. Meet NPDES permit requirements, Title 22 approved equipment. Pre-filter-Turboclone, Ultra-Filtration, Hollow Fiber, UV light disinfection, SCADA control system. John Mallard stated at a considerable savings to the district, since it would be built by a private company, owner/builder and then leased and sold back to the district.

District counsel was on hand to provide some guide lines for Board members to consider. The District would have to consider prop 218. Prevailing wages on and off site, rate increase to rate payers. But that this could be done.

Questions from Staff and Board members were; would it be done to Dept of Health, State standards, especially where the modular container was concerned. Confined space and proper ventilation in the design. Director Bissell & Neth discussed differences between assessment district & lease purchases. Bill had questions on repair & maintenance, warranty, wages. Director Bissell asked about the longevity of the modular building, what is the history of these buildings? Deterioration of this building had to be taken into consideration.

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NEW BUSINESS: Continued-

General Manager Bill Perley stated that all the items listed (other than) pre-filtration, which doesn't have to be state approved were approved by the state. He also stated that the items on this list were toward the high end side as far as price and we did not necessarily need to go with all top end of the line products, other state approved equipment already in use in other plants would do what is required.

In the outline it was stated that an LLC would be formed for this project Board members did approve of investigating this option further. Could be a possible savings from \$11,815,000 in construction costs as originally thought to approximately down to \$2,500,000 according to the draft by Clean Filtration Tech. Inc.

Board Members would like to check further into this idea; this item will be carried over to the next Board meeting.

Discussion and Possible Board Action on USDA Grant, Management Solutions, Request for Proposal, By Ron Trunk- since the Board wants to research the information on a possible Lease Purchase Option and going through an LLC on the Tertiary Treatment Facilities, Mr. Trunk's proposal currently written is based on the preliminary design and would have to be changed. The District is not sure how a grant would work under the latest inquiries. This item will be brought back to the table when appropriate.

Discussion and Possible Board Action on Meeting with RWQCB, Jim Marshall- President Ritchie, Director Phil Davis, and GM, Bill Perley met with Mr. Jim Marshall of the Regional Water Quality Control Board staff. After Bill Perley went over our monitoring reports he thought it would be a good idea to meet with the state on some of our findings. This meeting with the state was to clarify questions that Board members have on the NPDES permit and Waste Discharge requirements. Mr. Marshall asked for more information on our monitoring figures for the last four years. District staff will provide RWQCB will all the materials that are needed. This item will be carried over.

Discussion and Possible Board Action on NOV, Compliance Evaluation Inspection-Update- Bill Perley notified RWQCB staff, Mr. Oscar Biondi with the response to our inspection. All items that were pointed out by Mr. Biondi have been addressed. Written response was in a letter dated Oct. 10, 2008. At this time there have been no further requests by Mr. Biondi.

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NEW BUSINESS: Continued-

Discussion and Possible Board Action on Adopting Resolution No. 464, A Resolution Authorizing wire transfers from F&M Bank to LAIF- The District needed to provide F&M Bank with a Resolution with the authorized signatures of the district staff & director that in most cases would handle a wire transfer. On motion by Director Bissell and seconded by Director Neth this motion was approved. All in Favor.

Discussion and Possible Board Action on appointing Bill Perley , GM as a Legally Responsible Official for the SSO Database- On motion by Director Bissell and seconded by Director Neth, Bill Perley was also named as a Legally responsible Official of the District for the Sanitary Sewer Overflow Database which is a monthly report. All in Favor.

BOARD MEMBERS REPORTS & COMMENTS: Board members requested that Bill write a document with possible terms and agreements for a possible lease/purchase option for the Tertiary Treatment Facility. This item will be brought back to the Board.

Closed Session: Section 54957.6

**Consultation with; Board of Directors and General Manager Bill Perley
Public Employee Performance Evaluation; Title; Office Manager, Field Manager
Operator No.1 Grade 1, Operator No. 2 Grade 2, Time 3:15 p.m.**

Return to Open Session: Time 3:35 p.m.

Action taken in Closed session – none

ADJOURNMENT: On motion by Director Neth and seconded by Director Bissell the Regular Board Meeting of the Board of Directors of the Bear Valley Water District for October 20, 2008 was adjourned. All in Favor.

APPROVED BY; _____
Board Secretary

Next Res. No. 465

Next Ord. No. 69

Next Board Meeting, November 17, 2008

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